

Love of Learning, Bright Futures, Happy Memories



HEACHAM JUNIOR SCHOOL

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4/1/23

Y6 TRIP TO IWM DUXFORD – WED 29/3/23

Dear Parent/Guardian

We are pleased to tell you that a curriculum trip has been arranged for Year 6 to visit Imperial War Museum, Duxford.

Details: The children will need to be **in class at 8.20am** ready to travel by at 8.30am. They should be back by 4pm. They will need to be in full school uniform, with comfortable shoes and waterproof coat. They will need a packed lunch with sufficient drinks for the day. You may order a school packed lunch using the attached form. Please ensure any medicines needed are given to the class teacher in the morning

The cost of the trip is £22 per student payable on ParentPay.

If you would like for your child to take part in this trip, please complete and return the attached permission slip.

A medical consent form will need to be completed on your child's ParentPay account along with payment of your initial deposit. Your child's place will **not** be secured until you have returned the reply slip below and completed a medical consent form online.

If assistance is required with the cost of this visit, please contact the school to obtain an application form for the schools Learner support fund. If insufficient contributions are raised to fund this trip, the school reserves the right to cancel this excursion.

Further remittance advice is available within the schools charging and remittance policy available on the school website and parents are encouraged to refer to this.

Yours faithfully,

Mrs E Jones
Assistant Headteacher

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Please return completed trip forms to the School Office **by 27/01/22**

IWM Duxford 29/3/23

Pupil Name: _____ Year: 6

I will arrange for a payment OF £22 to be paid via ParentPay.

Signed: _____ Name: _____ Date: _____

EXECUTIVE HEADTEACHER
Ms L Jackson

EXECUTIVE DEPUTY HEAD
Mrs E Hunt

ASSISTANT HEAD
Mrs E Jones



Payment Plan

We appreciate that there is a significant cost to this trip, in an attempt to make this as accessible as possible, we have arranged for the following instalment plan to be available:

Date due	Amount	Balance due
27/01/23	£11.00	£11.00
24/02/23	£6.00	£5.00
24/03/23	£5.00	NIL

If you would like to take the opportunity to pay by instalments, please ensure that your instalment has been paid by the due date, a missed payment could lead to the trip being withdrawn.

While every effort has been made to ensure that the cost of this trip is accurately reflected in the price quoted, the school does reserve the right to amend costs or withdraw the trip should there be insufficient uptake in student numbers, or insufficient voluntary contributions received. On the rare occasion that prices do need to change this will be communicated to you *BEFORE* your deposit/first instalment is committed and becomes non-refundable.

In the event your child is unable to attend or you subsequently fail to make any payments, any instalments paid to date will be non-refundable* (unless a suitable replacement can be found to take your child's place).

*Except in the event of a medical condition preventing participation. In these circumstances a claim should be made to the schools travel insurer, please contact the school directly and they will assist with your claim (please note confirmation from your doctor will be required).

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Please return completed trip forms to the School Office **by 27/01/22**
IWM Duxford 29/3/23

Pupil Name: _____

Year: 6

I will arrange for payment of £22 to be paid via ParentPay in accordance with the above instalment plan.

I understand that should my child be unable to attend this trip the deposit will be non-refundable.

Where contributions for a trip are via an agreed instalment plan, I acknowledge that I will only be refunded if a suitable replacement can be found to take my child's place.

Signed: _____

Name: _____

Date: _____

EXECUTIVE HEADTEACHER
Ms L Jackson

EXECUTIVE DEPUTY HEAD
Mrs E Hunt

ASSISTANT HEAD
Mrs E Jones



West Norfolk Academies Trust





School Lunch order Form

Y6 IWM DUXFORD – WED 29/3/23

Please return completed form to the Office by 17/03/23 if you would like to order a school packed lunch for this trip.

A packed lunch will include a sandwich of your choice, a cake or biscuit, Salad and Fruit bags. Drinks are not included.

Pupil Name: _____ in Year: 6

I would like to order a packed lunch

I agree to pay £2.30 on ParentPay (or free if in receipt of Free School Meals)

Sandwich filling:

Cheese Ham Egg

DRINKS ARE NOT INCLUDED SO PLEASE ENSURE YOUR CHILD HAS SUFFICIENT DRINKS FOR THE DAY.

Signed: _____ Name: _____

If you think you may be eligible for Free School Meals please apply online

<https://fiso.norfolk.gov.uk/Synergy/Enquiries/Citizen/FreeSchoolMeals.aspx>

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