

Love of Learning, Bright Futures, Happy Memories



## HEACHAM JUNIOR SCHOOL

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4/11/2024

### Y4 Trip to West Stow Anglo Saxon Village Wednesday 27<sup>th</sup> November 2024

Dear Parent/Guardian

We are pleased to tell you that a curriculum trip has been arranged for Year 4 to visit **West Stow Anglo Saxon Village**. The cost of the trip is **£15.00 per student**.

The coach will be leaving at 8.30am, children will need to be **in class at 8.20am** please. Children will need to bring a packed lunch and sufficient drinks for the day. You may order a school packed lunch and a separate order form is enclosed. Please would the Children wear their school uniform, a waterproof coat and comfortable shoes. **The coach will return at approx. 4.30pm**

If you would like your child to take part in this trip, please complete and return the attached permission slip. A medical consent form will need to be completed on your child's ParentPay account along with payment. Your child's place **will not be secured** until you have returned the reply slip below and completed a medical consent form online.

In the event your child is unable to attend or you subsequently fail to make any payments, any instalments paid to date will be non-refundable\* (unless a suitable replacement can be found to take your child's place). \*Except in the event of a medical condition preventing participation. In these circumstances a claim should be made to the schools travel insurer, please contact the school directly and they will assist with your claim (please note confirmation from your doctor will be required).

If assistance is required with the cost of this visit, please contact the school to obtain an application form for the schools Learner support fund. If insufficient contributions are raised to fund this trip, the school reserves the right to cancel this excursion. Further remittance advice is available within the schools charging and remittance policy available on the school website and parents are encouraged to refer to this.

Yours faithfully,

**Mr Agate**

**Class Teacher**

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**Please return completed trip forms to the Office by Mon 11/11/24**

### Y4 Trip to West Stow - Wednesday 27<sup>th</sup> November 2024

Pupil Name: \_\_\_\_\_ in Year 4

I give permission for my child to go on this trip. I will arrange for a payment of £15.00 to be paid via ParentPay.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

EXECUTIVE HEADTEACHER  
Ms L Jackson

EXECUTIVE DEPUTY HEAD  
Mrs E Hunt

ASSISTANT HEAD  
Mrs C Enters





## School Lunch order Form

### **Y4 TRIP TO WEST STOW WED 27/11/24**

Please return completed form to the Office by **11/11/24** if you would like to order a school packed lunch for this trip.

A packed lunch will include a sandwich of your choice, a cake or biscuit, Salad and Fruit bags plus a bottle of water.

Pupil Name: \_\_\_\_\_ in Year: 4

I would like to order a packed lunch

I agree to pay £2.60 on ParentPay (or free if in receipt of Free School Meals)

#### **Sandwich filling:**

Cheese     Ham     Tuna

Signed: \_\_\_\_\_ Name: \_\_\_\_\_

**If you think you may be eligible for Free School Meals please apply online**

<https://www.norfolk.gov.uk/freeschoolmeals>

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West Norfolk Academies Trust

